MINUTES OF THE MEETING

Ref. No.: DYPUT/ ICC / 2025-26 / 2 **Date of Meeting:** 27/02/2026

Meeting Details:

Time: 9.30 AM

Venue / Mode: Classroom No. 1, NB 1, DYPUT, Talsande

Members Present

1. Mrs. Pushpa N. Kashi
2. Dr. Snehal P. Khandekar
3. Dr. Sarika S. Wandre
4. Mrs. Ashwini N. Sawant
5. Dr. Babasaheb S. Gholap
6. Dr. Ranjit S. Patil
7. Mr. Narendra V. Gaikwad

Agenda-wise Proceedings

Agenda Item No. 1: Welcome and Opening Remarks by the Chairperson

Proceedings: The Chairperson welcomed all the members and thanked them for their presence. The meeting was called to order after confirming the quorum.

Agenda Item No. 2: Confirmation of minutes of the previous ICC meeting (if any).

Proceedings: The minutes of the previous meeting held on 27th November 2025 were placed before the members. After due discussion, the minutes were confirmed unanimously.

Agenda Item No. 3: Review of pending complaints/cases (if any) as well discussion on newly received complaints (if any) and preliminary inquiry proceedings.

Proceedings: The Committee reviewed the status of complaints and noted that there are no pending complaints/cases as on date. The Committee further recorded that no new complaints have been received since the last meeting. Hence, no preliminary inquiry proceedings were required to be initiated.

Agenda Item No. 4: Awareness and sensitization programs on Prevention of Sexual Harassment (POSH) (Planning of workshops/guest lectures for students and staff).

Proceedings: The Committee discussed the importance of conducting awareness and sensitization programs on Prevention of Sexual Harassment (POSH). It was resolved that awareness videos related to POSH shall be shown to students to enhance their understanding of the provisions and preventive measures. Further, it was decided to organize one guest lecture for staff members to create awareness regarding POSH guidelines, responsibilities, and redressal mechanisms.

Appointment of Nodal Faculty Member

The committee deliberated on the need to appoint a Nodal Faculty Member to facilitate coordination, implementation of ICC-related activities, awareness programs, and compliance with statutory requirements under the POSH Act and UGC Regulations. After detailed discussion, the committee recommended and approved the appointment of a Nodal Faculty Member.

Nomination of Students as Gender Champions

The committee discussed the importance of involving students as Gender Champions to promote gender sensitization, equality, and awareness regarding prevention of sexual harassment on campus. Concerned departments were advised to submit names of students for final approval as per university norms.

Preparation and Display of ICC Awareness Boards

The committee deliberated on the requirement of ICC awareness boards displaying statutory information, committee details, and complaint redressal mechanisms as mandated under Section 19 of the POSH Act, 2013 and UGC guidelines.

The content, format, and strategic locations for display across the campus were discussed. The committee approved the preparation and display of ICC awareness boards at prominent locations within the university campus. The finalized content shall strictly comply with legal and regulatory provisions.

Agenda Item No. 5: Discussion on strengthening reporting mechanisms and confidentiality measures.

Proceeding: The Committee discussed measures to strengthen reporting mechanisms and ensure strict confidentiality in complaint handling. It was resolved to reinforce existing procedures and maintain confidentiality at all stages in accordance with POSH guidelines.

Agenda Item No. 6: Review of compliance with statutory requirements and documentation.

Proceedings: The Committee reviewed compliance with statutory requirements and documentation and noted that all necessary records and reports are being maintained as per POSH guidelines. The Committee resolved to continue ensuring strict adherence to statutory provisions.

Agenda Item No. 7: Any other matter with the permission of the Chair.

Proceedings: The Chair invited members to raise any additional matters for discussion. However, no other item was proposed or discussed.

Agenda Item No. 8: Closing remarks and vote of thanks.

Proceedings: The meeting concluded with a vote of thanks proposed by the Member Secretary, thanking the Chairperson and all members for their valuable guidance and cooperation.

Conclusion

The meeting ended at 10.30 am with mutual consensus and appreciation.

Prepared by	**Approved by**
Khandekar **Member Secretary** Name: Dr. Snehal P. Khandekar Designation: Assistant Professor	Kashi 27/02/26 **Chairperson** Name: Mrs. Pushpa N. Kashi Designation: Assistant Professor

Enclosures:

- Attendance Sheet (Annexure-I)
- Action Taken Report (ATR)
- Supporting / Approved Documents, if any

Copy To

- Office of the Hon'ble Vice-Chancellor
- Office of the Registrar
- Office of the IQAC
- Director / Dean Concerned
- Office Record

Annexure-I

Attendance Sheet for the ICC Meeting		
Venue: Classroom No. 1, NB 1, DYPUT, Talsande		
Date: Friday, 27th February 2026	Time: 9:30 AM	
Sr. No.	**Name of the Member**	**Signature**
1	Mrs. Pushpa Kashi (Presiding officer)	Kashi
2	Dr. Snehal Pranav Khandekar	Khandekar
3.	Dr. SARIKA S. WANDRE	Wandre
	[illegible]	[illegible]
4	Dr. Babasaheb S. Gholap	Gholap
5	Dr. Ranjit S. Patil	Patil
6	Mrs. Ashwini N. Sawant	[illegible]
7	Mr. Narendra V. Gaikwad	[illegible]