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| Approved by UGC As Per Section 2(F) of UGC ACT 1956 |

DYPUT Policy on Incentives for Research and Publications

2026

Preamble:

As per the directives of the honorable Vice-Chancellor and Respected Registrar on December 26, 2025, the following 6-member committee has been constituted to finalize the DYPUT policy on incentives for research and publications proposed by the Director – Research & Development.

Committee for Finalizing Policy on Incentives for Research and Publication			
Sr. No.	Name	Designation	Role
1	Prof. Dr. Anilkumar S. Gupta	Vice-Chancellor	Chairman
2	Prof. Dr. Murali Bhupati	Dean - SCM	Member
3	Dr. Jaydeep Patil	Dean - SET	Member
4	Dr. Shivanand S Shirkole	Director - IQAC	Member
5	Dr. Namita S. Patil	Director –R&D	Member
6	Prof. Dr. J. A. Khot	Registrar	Member Secretary

Upon thorough deliberation of the DYPUT policy on incentives for research and publications by the committee members during the meeting held on 10 February 2026 the committee unanimously agreed to the acceptance and implementation of the policy with the inclusion of amendments discussed during the meeting. The details of the amended policy are as mentioned below.

Signature of Committee Members:



Dr. Namita S. Patil
Director –R&D



Prof. Dr. Anilkumar S. Gupta
Vice-Chancellor
Chairman

1. Objective of Policy:

The primary objective of the proposed incentive policy is to motivate all faculty members (Regular, Ad-hoc, Contractual, CHB, and including faculty members pursuing a PhD) of DYPUT, Talsande, to undertake quality research and other research outputs. The specific objectives of the DYPUT policy are as follows:

1. To motivate the faculty members to concentrate on research-related activities, in addition to teaching, to publish research articles in reputed refereed international and national journals with impact factors.
2. To motivate and encourage current/bonafide students (UG/PG/PhD) for their research and publications in reported journals with national and international recognition.
3. To recognise faculty for their career advancement based on their research contributions in terms of the number of publications, citations, and h-index, etc.
4. To pursue efforts to write books, book chapters, monographs, etc., for publication by International and National publishers of repute.
5. To evince interest among the faculty members so that they take efforts to establish collaborative research projects with their counterparts in reputed national and foreign Universities.
6. To encourage the faculty members to submit proposals and secure government and industry-sponsored research projects from various funding agencies in India and abroad, and from industry.
7. To encourage creativity in the minds of faculty members so that they make original contributions by way of products, processes, etc., and obtain patents or copyrights.

2. Details of the Policy:

The policy document is applicable under the following conditions:

1. Prior permission or approval (through the proper channel) is mandatory to claim the incentive. The author must be among the first three or should be the Corresponding Author. The official email id must be used for all the correspondence.

2. The calendar year will be applicable for consideration of the research incentive. There is no upper limit for incentives received by individuals.
3. It is mandatory to have DYPUT affiliation in publication /book /book chapter/ monographs/ patent/ copyright/ externally funded research project and presented paper/ invited talk/ chaired session in national and international conferences.
4. Research papers published in indexed journals will be considered for the incentive. The details are as follows:
Research Publication Means: Original research papers, meta-analyses, reviews, and case series that are published in journals included in Scopus, Web of Science, Citation Index, Science Citation Index, Expanded Embase, Directory of Open Access Journals (DoAJ), and PubMed Central.
5. **In case of any dispute, a six-member committee will thoroughly discuss the issue and submit the recommendation to the Honorable Vice-Chancellor for final approval.**

3. Components of the Policy:

Policy consists of TWO components, viz:

A. Academic Research and Promotion Policy

(Leading towards UG/PG/PhD program rules and regulations. For publication in Scopus-indexed journals/ presentation of papers in international/ national conferences.)

B. Funded Research Policy

(for promotion of carrying out funded research by leading funding agencies of both national and international bodies/ publication of PI/ Innovations that lead to the creation of new products/ services).

A. Academic Research and Promotion Policy:

For Publication (Research/ Review/ Editorial/ Case report/ Case study)

- The **author (faculty or bonafide student)** must be among the **first three authors** or should be the **corresponding author**.
- All correspondence for publication must be conducted exclusively through official email account.
- For each research publication, the author/s will be given a one-time incentive based on the quality of the journal, as decided by the impact factor of the journal and mention of the journal in the Journal Citation Report or Thomson Reuters.
- Research Publication Means: Original research papers, meta-analyses, reviews, and case series that are published in journals included in Scopus, Web of Science, Citation Index, Science Citation Index, Expanded Embase, Directory of Open Access Journals (DoAJ), and PubMed Central.
- Amount disbursement among authors/editors as per Annexure-I.

Sr. No.	Impact Factor*	Category Scopus/ PubMed/ Web of Science Indexed	Incentive, INR
1	0.0 to 1.0	- do -	5,000.00
2	1.0 to 2.0	- do -	7,000.00
3	2.0 to 3.0	- do -	10,000
4	3.0 to 4.0	- do -	15000
5	4.0 to 5.0	- do -	20,000.00
6	5.0 to 10.0	- do -	30,000.00
7	10.0 above	- do -	40,000.00

Book/ Book Chapter/ Monograph:

- Authors/ Editors (faculty or current student) with DYPUT affiliation published books/ book chapters/ monographies singly or jointly will be given a one-time incentive maximum as mentioned below for the e-book with ISBN, and hard copy books are to be considered for research incentive.
- Amount disbursement among authors/ editors as per Annexure-I.

Sr. No.	Category	Publisher**	Max Incentive, INR
1	Book	International	25,000.00
2	Book	National	15,000.00
3	Book	Regional	10,000.00
4	Chapter/ Monograph	International	8,000.00
5	Chapter/ Monograph	National	5,000.00
6	Chapter/ Monograph	Regional	3,000.00

**International Publisher (McGraw-Hill, Tayler Francis, Springer, Elsevier, CBS Publisher, etc., or Apex bodies/Societies) with ISBN (International Standard Book Number) and Publisher House Outside India.

**National Publisher (McGraw-Hill India, JP publisher, Springer India, Elsevier India, CBS Publisher, etc.) with ISBN (International Standard Book Number) and Publisher House within India.

**Regional Publisher (state or region level publication) with ISBN (International Standard Book Number) and Publisher House within India.

Patent Granted

In order to motivate our faculty members to file more patents, incentives are given for patent granted. This is in addition to the expenses that the University is bearing for patent filing. for each patent granted, an incentive of Rs.3000-5,000/- and for each Utility patent an incentive of Rs.8000-10,000/- will be given to the faculty members as a token of appreciation and encouragement.

Copyright

Investigators (faculty or bonafide student) with DYPUT affiliation granted with copyright (book, concept maps, original work (scientific or non-scientific) singly or jointly will be given Rs. 2000 /- a one-time incentive as a token of appreciation and encouragement.

Paper in Conference/ Seminars/ Symposium/ Workshop/ FDP, etc.

- A faculty member of DYPUT can seek reimbursement only if he/she is a presenter / first author / invited speaker/ session chair, provided there is no other funding / financial support availed from other agencies / sponsored by industry.
- Faculty presented paper (oral/poster)/ invited talk/ guest speaker /session chaired in International (out of India) or National/ State (organized in India) Conference /Seminars/ Symposium/ Workshop/ FDP etc. are entitled to get reimbursement on submission of true copy of the certificate.
- Only ONE International conference (out of India) in one calendar year and TWO National/ State Conference /Seminars/ Symposium/ Workshop/ FDP, etc. in one calendar year are permissible for individual faculty.
- Expenses incurred for attending symposium/workshop / FDP, etc. be reimbursed if it is organised by reputed/ premier institutions like IIT / IIM / ICAR /NIT/ CII / FICCI, etc., and it is recommended by the Dean SoE/SoM and HoD of the department to cover the registration fee/ accommodation as per the norms of the university and travel allowance as per the position of the faculty / as per the norms of the University.
- Prior permission or approval (through the proper channel) is mandatory to claim the incentive.
- It is mandatory to deliver a conference/FDP/workshop/symposium return seminar before submission of a claim form.

Sr. No.	Event	Max Incentive, INR	Occasion
1	International	85,000.00 or (Registration fee + 100 USD per day for accommodation + traveling expenses) whichever less	Once in year
2	National	25,000.00 or (Registration fee + INR 3000.00 per day for accommodation + traveling expenses) whichever is less	Twice in a year

Note:

- Reimbursement will be given on submission of all the bills (Conference registration fee payment receipt, travel tickets, other bills, etc.) for the amount claimed. The faculty member can apply for the above-mentioned incentive once the published paper is indexed in the Scopus/WOS database.
- For the international conference, economy airfare (to & fro) will be given.
- For the national conference, 3-AC train fare/ equivalent for Assistant Professor and Associate Professor, and 2-AC train fare/ equivalent for the Professor and above is allowed for reimbursement.
- For students participating in the national conference/ competition, Sleeper Class train fare/ equivalent is allowed for reimbursement. Exceptional cases, 3-AC train fare may be allowed upon approval by a 6-member committee or competent authorities.

International Award/ Recognition

The maximum incentive of Rs. 5,000/- for each national (organization/ association from India) and 10,000/- for international **award/ recognition** by an international organization/ association from outside India will be given to the DYPUT faculty.

- Elected or nominated membership of any government or international body will be considered.
- Lifetime awards presented at national/ international conferences, recognized by the government or international societies, etc., will be considered.

In case of any dispute, a 6-member committee will submit the recommendation to the Honorable Vice-Chancellor for final approval.

RESEARCH GRAND FOR UG/PG/PhD STUDENTS

To support UG/PG/ full-time research scholars working on their Ph.D, DYPUT will offer fellowships ranging from Rs 10000 for UG, Rs 15,000 for PG, and Rs 25,000 for PhD depending upon quality of work.

The grant funding may be used for,

- Field data collection
- Laboratory chemicals and consumables
- Characterization/User Charge
- Charges towards secondary data
- Small electronic equipment/sensors etc.

Note: Purchase of pen drive, Hard Drive, Computers, Software, equipment, etc., are not permitted under this grant.

Evaluation Committee: 6-member committee along with external subject domain experts nominated by honourable vice chancellor recommend the applications under this grant

Procedure for Application

- The applications shall be invited once in year.

- Submission of research proposals in the prescribed format (Annexure II) duly recommended by the faculty supervisor, HoD to Director Research and development Office.
- Presentation of the proposal by the student under the faculty supervision to the Committee.
- Recommendation of the projects for funding subject to the availability of budget.

Release of Funds:

- Once the committee decision is made the same will be informed to the applicant
- The successful applicants will receive the sanction order to utilize the fund during that financial year.
- The funds will be released in the name of Faculty supervisor.

Project Review:

- The progress of the project will be reviewed by the committee twice in a semester.

Expected Outcome:

- One Publication Q1/Q2/Q3 in SCOPUS/ WoS Index Journal or One Patent to be Filed

Acknowledgement

All awardees should duly acknowledge DYPUT in all research outcomes. The awardees will publicize their research on university websites, newsletters and other social media platform from time to time.

Other Research Promotion Schemes:

Consultancy Projects	- 60% of the total amount generated through consultancy is to be given as an incentive to the faculty member who gets the consultancy work and uses DYPUT University resources and University get 40% of the total amount generated.
Incentive for Conducting Training Programs/ Workshops/ Seminars	- If any faculty member conducts any training program of experts from an industry/ institution in DYPUT University, then 10% of the total revenue generated (after payment of all expenses) will be given as an incentive.
Sabbatical Leave	- 6-8 weeks of Sabbatical leave for faculty to visit/ work research labs in India and abroad once in 3 years.
FDP/SDP/Workshop for students and faculty members	- Maximum sponsorship of Rs. 5,000/- for offline and Rs. 2,000 for online shall be given to faculty and students to attend FDP/SDP. FDP must be a minimum of 5 days' duration. Maximum Two FDP will be considered per academic year.
Incentive for Scholars / Students to attend Conferences / Project Competitions.	National: - 50% of conference/ competition registration fees will be given. - Sleeper class train fare or bus equivalent (to and fro) will be given. - INR 2000.00 per day for accommodation will be given. - One of the students should be on the author's list for the paper. - Incentive of Rs. 10,000.00 for winning National Level competition; Rs 5000.00 for the second prize and Rs 2500.00 for the third prize.

	- Incentive of Rs. 5,000.00 for winning the State Level Competition; Rs. 2500.00 for the second prize, and Rs. 1250.00 for the third prize. International: - Economy airfare (to and fro) will be provided. - 50% of conference/competition registration fees will be paid. - 100 USD per day for accommodation will be given. - A student/scholar can seek reimbursement only if he/she is one of the authors in the paper, provided no other agency/organization has given financial help for the same. - Scholars/students are encouraged to apply for various travel fellowships sponsored by various government funding agencies. - Incentive of Rs. 20,000.00 for winning International Level competition; Rs 15,000.00 for the second prize and Rs 10,000.00 for the third prize.
Best Researcher Award	- The university recognizes the research carried out by its faculty members by granting the “Best Researcher Award” for paper publication, funded projects, patents, consultancy, etc. - This award will be given to the faculty member who earns highest achievements in terms of publications, patents, Reserch Projects etc criteria (Appendix III) in a calendar year. - An incentive of Rs. 10,000/- will be rewarded along with a certificate. - Nominations in prescribed format will be submitted to the Office of Director-R&D, and a 6-member committee will submit the recommendation to the Honorable Vice-Chancellors for approval.

Innovation Award	- Any faculty member or student who develops and commercializes a product (to the market) will receive the “Innovation Award”. - An incentive of Rs. 10,000/- will be rewarded along with a certificate. - Nominations will be submitted to the Office of Director-R&D, and a 6-member committee will submit the recommendation to the Honorable Vice-Chancellors for approval.
Best PhD Thesis Award	- Best PhD Thesis award will be given to scholars if they have published more than or equal to 4 journal papers (Q1/Q2) & 2 Scopus-indexed conference papers from the Thesis or a Patent /Copyright - The scholar must be the 1st author in all the papers. - An incentive of Rs. 10,000/- will be rewarded along with a certificate to the PhD Scholar. - Nominations will be submitted to the Office of Director-R&D, and a 6-member committee will submit the recommendation to the Honorable Vice-Chancellors for approval.
Best Project Award	- The Best Project Award is given to UG / PG student projects if they have published 1 or more Q1/Q2/Q3 papers from their project or a Patent - An incentive of Rs. 5,000/- will be given along with a certificate. - Nominations will be submitted to the Office of Director-R&D, and a 6-member committee will submit the recommendation to the Honorable Vice-Chancellors for approval.

B. Funded Research Policy

For international / National Projects funded by Government / Private agencies, the Principal Investigator (PI) and Co-Principal Investigator (Co-PI) can get the incentives according to the following norms:

1. Overhead Charges in the ratio of 60% to the University, 40% to the PI / Co-PI (the ratio of the sharing between PI 25% and Co-PI 15%) if the University resources like experiments are carried out in the University lab/research facility.
2. If the Research is carried out in a sponsoring agency facility, like the Government/industry, then the ratio of sharing will be 40% for the university and 60% for the PI and Co-PI (the ratio of the sharing between the PI 40% and Co-PI 20%)
3. If the research project is a consultancy assignment, then the total amount will be shared by the PI and Co-PI with the formal approval of the Honorable Vice-Chancellor / Respected Registrar.
4. In case of a **Patent granted**, the faculty involved in the research will be given an Incentive of Rs. 8000-10000 (maximum) for an international patent, and if it's an Indian patent, then the incentive will be Rs. 3000-5000 (maximum). If the research is the result of more than one researcher, then the amount will be shared on the lines of 60% for the PI and 40% for the Co-PI
5. The incentive for obtaining **Copyright** will be Rs. 2,000.00 (maximum)
6. **All ownership with respect to patent/copyright will be with DYPUT.**

Incentive disbursement amongst authors for publication of research paper/ review/ guest editorial/ case study/ book/ book chapter/ monograph/ patent:

Number of Authors from DYPUT	Distribution of Incentives
Single authored	100%
First and corresponding or co-corresponding authors, (two authors) from DYPUT	First author: 50% Corresponding author: 50%
First author, corresponding author, and one middle author (three authors) from DYPUT	First author: 35% Corresponding author: 35% Middle author: 30%
First and corresponding authors (only one author) from DYPUT	60 %
First author, corresponding or co-corresponding authors, and two middle authors from DYPUT	First author: 30% Corresponding author: 30% Middle authors: 20% each
First author, corresponding author or co-corresponding, and three middle authors from DYPUT	First author: 30% Corresponding author: 30% Middle authors: 13.33% each
One middle author from DYPUT Two middle authors from DYPUT Three middle authors from DYPUT	40% each 20% each 13.33% each

First and corresponding or co-corresponding authors would share equally 60%, and the remaining 40% would be shared equally by all other authors in case of contribution with more than 4 authors from DYPUT.

The amount to be paid to authors (more than 4 authors) may be calculated using the following formula:

$$\text{Amount Per Author} = \frac{\text{Total Amount}}{\text{Number of Authors}}$$

Annexure II

D Y Patil Agriculture and Technical University Talsande	
Research Proposal Submission Form For UG/PG/PhD Students	
Proposed Title of the Project	:
Name of Programme	:
Name of Department	:
Name of Guide	:
Name of student	:
Forwarded Through Channel	
Forwarded by Respective HOD (Department) and Student	
Observations on one-page concept note:	Observations on one-page concept note:
Signature of HOD	Signature of Student
Reviewed and Forwarded by Director – Research and Development	
Observations on one-page concept note:	Signature:
Recommended by Expert	
	Signature:
Recommended by Expert	
	Signature:
Final Approval by Honorable Vice-Chancellor	
Final Observations and Signature of Honorable Vice-Chancellor:	
Note: It is mandatory to attach a one-page concept note.	

One-Page Concept Note of Proposed Research Work

Summary of the Research work

Novelty of Research work

Targeted Beneficiaries:

Project Outcomes:

Appendix III

CRITERIA FOR BEST RESEARCH AWARD

Part A: Faculty Profile

- Name:
- Department:
- School:
- Total Years of Experience:
- Current Designation:

Part B: Scoring Matrix (Academic Year 2026-27)

Research Activity	Criteria / Metrics		Marks per Unit
1. Journal Publications (Max-25)	Q1 Journal (Scopus/Web of Science)		4
	Q2 Journal (Scopus/Web of Science)		3
	Q3 Journal (Scopus/Web of Science)		2
	Q4 (Scopus/Web of Science)		1
2. Impact Factor (IF) (Max-10)	Bonus for high IF (IF > 5.0)		+2
3. Intellectual Property (Max-15)	Patent Granted (International)		5
	Utility Patent		5
	Design Patent Granted (Indian)		3
	Patent Published (Indian)		2
	Copyright / Design Registration		2
4. Funded Projects (Max-20)	Principal Investigator (PI) per ₹5 Lakhs		4
	Co-PI per ₹5 Lakhs		2
5. Consultancy (Max-20)	Every ₹1 Lakh generated		5
6. Books/Chapters (Max-10)	Book	International Publisher	5
		National Publisher	3
	Book Chapter (Scopus Indexed)		2

Part C: Detailed Calculation Table

Faculty must fill the table below based on the scoring matrix above.

Category	Evidence/Link (DOI/Grant ID)	Points Claimed	Verified Score (Admin)
Publications			
Patents/CR			
Funded Projects			
Consultancy			
Books/Chapters			
TOTAL SCORE			

Part D: Terms & Conditions for Award Eligibility

1. **First Author/Corresponding Author:** 100% points are awarded to the First/Corresponding author. Co-authors usually receive 50% of the points allocated.
2. **Minimum Threshold:** To qualify for the "Best Researcher" title, a faculty member must score a minimum of **50 %**
3. **Clean Record:** The applicant must not have any instances of plagiarism or "Retracted" papers during the assessment period.
4. **Affiliation:** All works must carry the University's primary affiliation.

Part E: Declaration

I hereby declare that the information provided above is true to the best of my knowledge and the research outputs are original and free from plagiarism.

Signature of Applicant: _____ **Date:** _____



Annexure IV

D Y Patil Agriculture and Technical University, Talsande

Research and Publications Incentive Claim Form

Name of Faculty/Scholar	:	
Employee ID/PRN No.	:	
Department	:	
School:	:	
Publications Type (Tick Appropriate Box)	:	☐ Research Paper ☐ Review Paper ☐ Book/ Book Chapter/ Monograph ☐ Patent ☐ Copyrights ☐ Presenting Paper in a Conference/ Seminars/ Symposium/ Workshop/ FDP ☐ International Awards/ Recognition
Number of Authors with DYP-ATU Affiliation	:	
Name of Authors with DYP- ATU Affiliation (Sequence as per publication)	:	
Enclosure(s)	:	☐ Approval letter (HoD and Dean of the Respective Department/School) ☐ Front page of publication ☐ Certificate or any other document

Forwarded Through Proper Channel

Remark and Forwarded by Director – Research and Development

Remark:

Signature:

Recommended by Registrar

Remark:

Signature:

Final Remark and Approval by Honorable Vice-Chancellor

Remark:

Signature:

