

MINUTES OF THE MEETING
(Commemorative Days Committee)

Ref. No.: DYPUT/

Date of Meeting: 5/2/2026

Meeting Details:

Time: 10.00 a.m.

Venue /: DYPUT NB-2 Office at Director of students Affair

Members Present

1. Mr. Abhijit Shinde
2. Ms. Shravani Girigisavi
3. Ms. Disha Malgavi
4. Mrs. Sunita Pawar
5. Mrs. Komal Patil
6. Mr. Jaydip Patil
7. Dr. Pradip Dalvi
8. Mr. Shridhar Kharade
9. Ms. Smital Kamble
10. Mr. Tanveer Mujawar
11. Mr. Digvijay Patil
12. Mr. Uday Chavan
13. Dr. Shatrughn Bhusanar

(Attendance Sheet enclosed as Annexure-I)

Members Absent

1. Mr. Amol Shelke

Agenda-wise Proceedings

Agenda Item No. 1: Welcome and Opening Remarks

The Chairperson Mr. Abhijit Shinde welcomed all the members and briefed them about the purpose of the meeting, which was convened to discuss the planning and execution of upcoming institutional events.

Agenda Item No. 2: Finalization of Decisions

It was unanimously discussed and resolved that **all decisions related to upcoming programmes shall be finalized during the meeting itself** to ensure smooth and timely execution.

The committee agreed to finalize all programme-related decisions through collective discussion in the meeting.

Agenda Item No. 3: Preparation of Event Documentation

The committee discussed the need for systematic documentation for all events.

It was resolved that the following documents shall be prepared for each programme:

- Pre-event documents
- Event-day records
- Post-event reports

Concerned coordinators were instructed to ensure proper documentation at all stages of each event.

Agenda Item No. 4: Gajanan Maharaj Prakat Din (08 February 2026)

The committee discussed arrangements for **Gajanan Maharaj Prakat Din**, scheduled on **08 February 2026**.

The programme structure and responsibilities were discussed and approved. Coordinators were advised to initiate pre-event preparations.

Agenda Item No. 5: Chhatrapati Shivaji Maharaj Jayanti (19 February 2026)

The committee discussed the celebration of **Chhatrapati Shivaji Maharaj Jayanti**.
A **major coordinating role was assigned to Mr. Uday Chavan** for planning and execution of the programme.

Agenda Item No. 6: Proposal of Upcoming Programmes

Ms. **Disha Malgavi** proposed the list of upcoming important days and events to be observed during the month.

The committee noted and approved the proposed upcoming programmes.

Agenda Item No. 7: Student Volunteers for Programmes

The committee discussed the requirement of **student volunteers** for effective conduct of the above-mentioned programmes.

It was agreed to involve students as volunteers and assign them responsibilities under faculty supervision.

Agenda Item No. 8: Sant Gadge Maharaj Jayanti – Cleanliness Campaign (23 February 2026)

The committee discussed the observance of **Sant Gadge Maharaj Jayanti** through a **Cleanliness Campaign** on **23 February 2026**.

The committee approved the conduct of a cleanliness drive as part of the programme and instructed coordinators to plan activities accordingly.

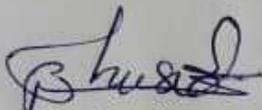
Agenda Item No. 9: Vote of Thanks

The meeting concluded with a vote of thanks to the Chair and all members for their valuable participation and suggestions.

Conclusion

The meeting ended at 12.00 noon with mutual consensus and appreciation.

Prepared by



Member Secretary

Name: Dr. Shatrughna Bhusnar

Designation: Member Secretary,

Commemorative Days

Approved by



Chairperson

Name: Mr. Abhijit S. Shinde

Designation: Director, Student Affairs

Enclosures:

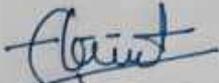
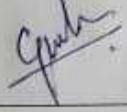
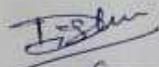
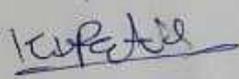
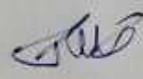
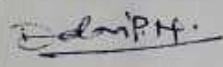
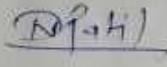
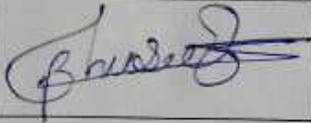
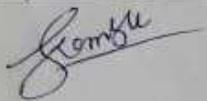
- Attendance Sheet
- Photo

Copy To

- Office of the Hon'ble Vice-Chancellor
- Office of the Registrar
- Office of the IQAC
- Office Record

Commemorative Days Committee – Attendance Sheet

Date: 31/01/2026

S. No.	Name	Designation	Signature
1	Mr. Abhijit S. Shinde	Chairperson	
2	Ms. Shravani Girigosavi	Member	
3	Ms. Disha Malgavi	Member	
4	Mrs. Sunita Pawar	Member	
5	Mrs. Komal Patil	Member	
6	Mr. Jaydeep Patil	Member	
7	Dr. Pradeep Dalavi	Member	
8	Mr. Shridhar Kharade	Member	
9	Mr. Amol Shelake	NSS Member	← Absent →
10	Mr. Tanveer Mujawar	Non-Teaching Member	
11	Mr. Digvijay Patil	Non-Teaching Member	
12	Mr. Uday Chavan	(peon) Member	← Absent →
13	Dr. Shatrughna Bhusnar	Member Secretary	
14	Ms. Smital Kamble	Member	

❖ Photographs:

